



To: Dr. Anon Academic
Sample School

Re: Supervision Experience Evaluation

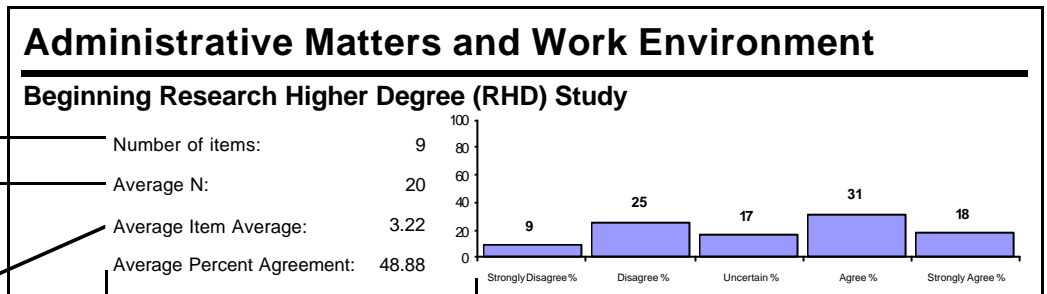
General Information

Please find following two reports relating to the Supervision Experience Evaluation (SEE) that was recently conducted in your school. A brief guide to interpreting each of these reports is provided below. For further assistance please do not hesitate to contact Evaluation Services.

Data Collection Period:	01-May-05	to	31-Dec-05
Number of Surveys Distributed:	500		
Number of Surveys Returned:	100		
Response Rate (%):	20		

Understanding the Section Summary Report

The Section Summary report gives an overview of your School's performance in each of the SEE's fourteen focus areas. The statistics are explained below.



Number of items in section
Number of valid responses averaged across all items (rounded to the closest whole number)
Item average averaged across all items (rounded to two decimal places). Will range between 1 = Strongly disagree and 5 = Strongly agree.

Number of items:	9
Average N:	20
Average Item Average:	3.22
Average Percent Agreement:	48.88

Item percent agreement averaged across all items (rounded to two decimal places). Will range between 0 and 100. Percent agreement is the proportion of valid response that either strongly agreed (5) or agreed (4) with an item.

Graphical representation of the proportion of respondents falling in each response category averaged across all items (rounded to the closest whole number). For example for this section, 10%, 5%, 5%, 0%, 5%, 25%, 25%, 10%, and 0% of respondents strongly disagreed with each of the respective 9 items. This resulted in an average of 9%.

Understanding the Item Summary Report

The Item Summary report gives more specific information about each item. The statistics are explained below.

Administrative Matters and Work Environment			
Beginning Research Higher Degree (RHD) Study			
Item	N	Average	Percent Agreement
A_01	20	3.70	70
A_02	20	3.10	40
A_03	20	3.05	35

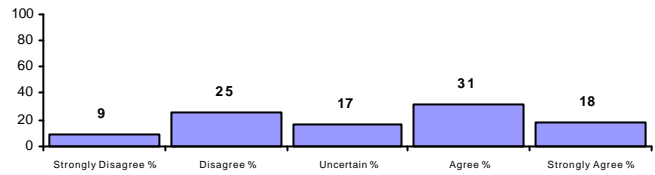
Number of valid responses
Average rating (rounded to two decimal places). Will range between 1 = Strongly disagree and 5 = Strongly agree.
Proportion of valid responses that either strongly agreed (5) or agreed (4) with the item (rounded to two decimal places). Will range between 0 and 100.



Administrative Matters and Work Environment

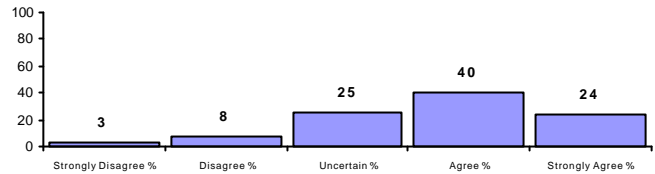
Beginning Research Higher Degree (RHD) Study

Number of Items:	9
Average N:	20
Average Item Average:	3.22
Average Percent Agreement:	48.88



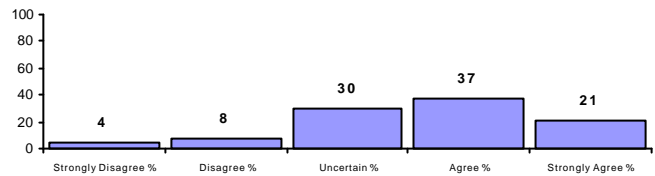
Research Culture

Number of Items:	8
Average N:	20
Average Item Average:	3.75
Average Percent Agreement:	64.37



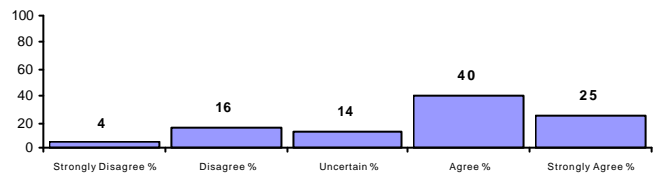
Confirmation (Transfer) Process

Number of Items:	4
Average N:	19
Average Item Average:	3.63
Average Percent Agreement:	58.00



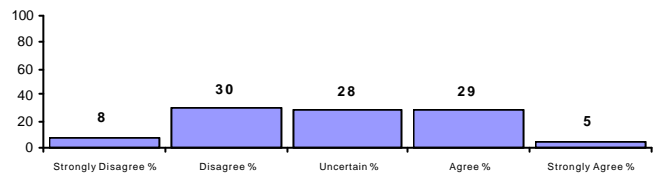
Resources and Facilities Provided by the School

Number of Items:	12
Average N:	20
Average Item Average:	3.65
Average Percent Agreement:	65.25



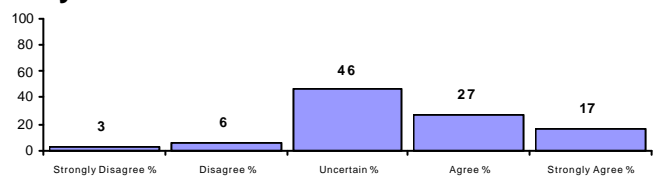
Resources and Facilities Provided by the UQ Graduate School

Number of Items:	6
Average N:	20
Average Item Average:	2.92
Average Percent Agreement:	33.83



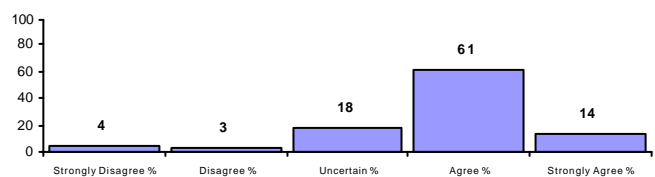
Other Resources & Facilities Provided by the University

Number of Items:	4
Average N:	17
Average Item Average:	3.49
Average Percent Agreement:	44.50



Overall Rating of the School RHD Program

Number of Items:	5
Average N:	20
Average Item Average:	3.78
Average Percent Agreement:	75.00

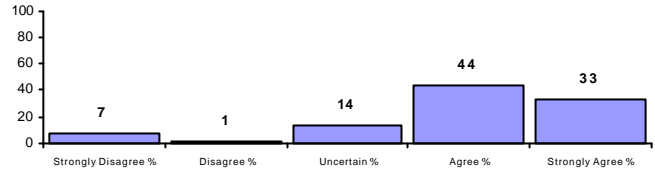




Supervisory Process

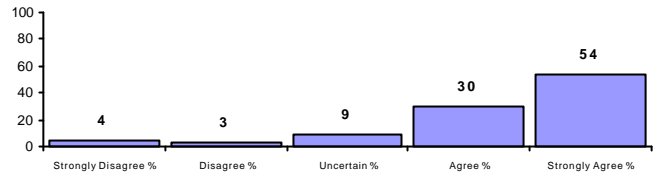
Guidance

Number of Items:	8
Average N:	20
Average Item Average:	3.95
Average Percent Agreement:	77.50



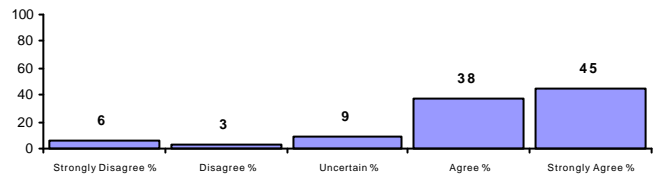
Interpersonal Communication

Number of Items:	10
Average N:	20
Average Item Average:	4.25
Average Percent Agreement:	83.40



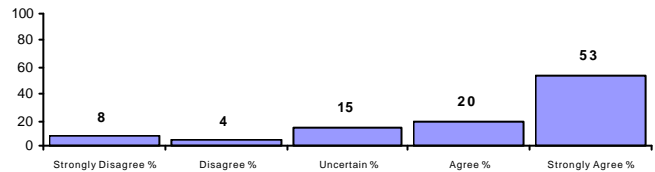
Feedback

Number of Items:	7
Average N:	20
Average Item Average:	4.13
Average Percent Agreement:	82.57



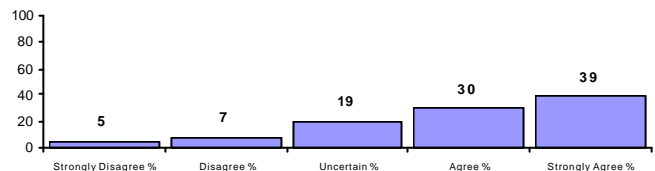
Expertise

Number of Items:	4
Average N:	20
Average Item Average:	4.07
Average Percent Agreement:	73.50



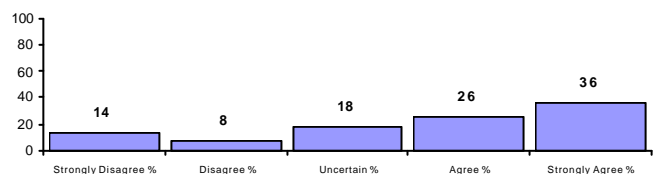
Professional Development

Number of Items:	6
Average N:	20
Average Item Average:	3.91
Average Percent Agreement:	69.16



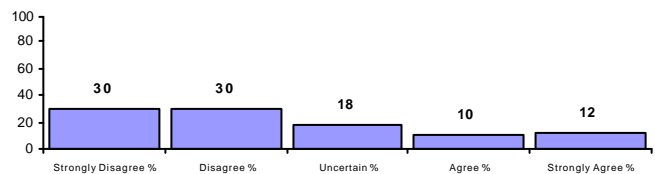
Miscellaneous

Number of Items:	8
Average N:	20
Average Item Average:	3.61
Average Percent Agreement:	61.25



Overall Rating of Supervision

Number of Items:	2
Average N:	20
Average Item Average:	2.45
Average Percent Agreement:	22.50





Administrative Matters and Work Environment

Beginning Research Higher Degree (RHD) Study		N	Average	Percent Agreement
A_01	Provided with sufficient information about the research interests of possible supervisors in this School.	20	3.70	70
A_02	Given an adequate introduction to the School and its facilities.	20	3.10	40
A_03	Acquainted fully with the Research Higher Degree Students' handbook, including all matters relating to administration of the degree.	20	3.05	35
A_04	Made to feel welcome in the School.	20	4.40	90
A_05	Introduced to the administration of postgraduate research in the School.	20	3.40	55
A_06	Made aware of administration of postgraduate research in the Faculty.	20	2.60	35
A_07	Made aware of administration of postgraduate research in the University of Queensland.	20	2.70	35
A_08	Given a clear statement of the resources and facilities available to me.	20	2.70	30
A_09	Given a clear statement of what I needed to do to achieve confirmation of my enrolment.	20	3.40	50
Research Culture		N	Average	Percent Agreement
A_10	Research Higher Degree students do not feel isolated.	20	3.90	70
A_11	Research Higher Degree students are treated with respect.	20	4.25	80
A_12	Research students have opportunities to meet as a group.	20	3.75	60
A_13	The School's research seminar program is beneficial for postgraduate students.	19	3.58	63
A_14	The School's annual Colloquium is beneficial for postgraduate students.	18	3.22	39
A_15	Cultural and gender equity are dealt with positively.	19	3.89	58
A_16	Different views on research are accepted.	20	3.80	70
A_17	Opportunities exist to share ideas and to engage in scholarly discussion.	20	3.65	75
Confirmation (Transfer) Process		N	Average	Percent Agreement
A_18	I was given a clear statement of what I needed to do to achieve confirmation of my enrolment.	19	3.58	63
A_19	The confirmation process is fair and open.	19	3.58	58
A_20	Sufficient time is given to enable me to develop my Transfer Document.	19	3.58	53
A_21	The transfer is an important component of the development of my study program.	19	3.79	58
Resources and Facilities Provided by the School		N	Average	Percent Agreement
A_22	A suitable workspace.	20	4.20	90
A_23	A useful and informative website.	20	3.55	65
A_24	A useful and informative handbook.	20	3.55	60
A_25	Office equipment (e.g. filing cabinets, bookshelves, telephone, mailbox/pigeon hole).	20	4.05	80
A_26	Photocopying.	20	4.00	70
A_27	Access to computer facilities.	20	4.10	85
A_28	Travel (especially opportunities to attend conferences).	18	2.33	22
A_29	Consumables (e.g. stationery).	20	3.35	50
A_30	Access to library resources.	20	4.40	95
A_31	Opportunities to work as a research or teaching assistant.	19	3.53	58



Supervision Experience Evaluation Report

Item Summary

A_32 Access to help and advice on academic writing.	20	3.30	50
A_33 Resources and advice related to gaining ethical clearance for my research.	19	3.53	58

Resources and Facilities Provided by the UQ Graduate School	N	Average	Percent Agreement
A_34 Assistance with administrative procedures related to my research.	20	3.10	40
A_35 Advice about the availability of scholarships.	20	3.35	50
A_36 A useful and informative website.	19	3.05	47
A_37 A useful and informative handbook.	19	2.79	21
A_38 Advice about the availability of travel scholarships.	20	2.80	30
A_39 Help with developing skills for communicating ideas orally to the community at large.	20	2.45	15

Other Resources & Facilities Provided by the University	N	Average	Percent Agreement
A_40 Access to library facilities, including adequate training in use of library facilities.	20	4.45	95
A_41 Access to help and advice on using English as a written language (if applicable).	14	3.21	21
A_42 Assistance with life issues, including assistance finding accommodation and social counselling (if applicable).	15	3.07	20
A_43 Access to help and advice on academic writing.	19	3.26	42

Overall Rating of the School RHD Program	N	Average	Percent Agreement
A_44 The scholarly leadership of the School RHD program.	20	3.70	75
A_45 Administration of the program.	20	3.85	80
A_46 The perceived reputation of the School RHD program with The University of Queensland.	20	3.80	75
A_47 The perceived reputation of the program from the academic community outside the University.	20	3.70	70
A_48 The perceived reputation of the program from the professional community outside the University.	20	3.85	75

Supervisory Process

Guidance	N	Average	Percent Agreement
B_01 Refining topic selection and clarification.	20	4.15	90
B_02 The literature in my research area.	20	3.85	75
B_03 The methods and skills needed to pursue my research interests.	20	4.15	90
B_04 The methods and skills needed to tackle unfamiliar areas.	20	3.85	75
B_05 Development of writing skills needed to complete my thesis successfully.	20	3.90	80
B_06 Planning my research, identifying important goals and meeting deadlines.	20	3.80	65
B_07 Encouraging me to research in a self-directed or independent manner.	20	3.85	70
B_08 Ethical questions.	20	4.10	75

Interpersonal Communication	N	Average	Percent Agreement
B_09 My supervisors are friendly, supporting and helpful.	20	4.45	95
B_10 My supervisors work together well as a team.	19	4.05	74
B_11 My supervisors are affirming and encouraging.	20	4.55	95
B_12 My supervisors are interested in, and committed to, my research.	20	4.15	75
B_13 My supervisors motivated me to do my best work.	20	4.40	90

Supervision Experience Evaluation Report

Item Summary



B_14	My supervisors provide an atmosphere in which I feel comfortable raising issues that concern me.	20	4.25	80
B_15	I am happy with the degree to which my supervisors challenge me.	20	4.25	85
B_16	My supervisors consult with me on my preferred way of working.	20	4.50	95
B_17	We have worked out the degree to which my supervisors will be involved.	20	4.15	80
B_18	I have a satisfactory understanding with my supervisors concerning authorship of publications related to my research.	20	3.75	65

Feedback		N	Average	Percent Agreement
B_19	Are available for discussions and consultations when needed.	20	3.85	70
B_20	Set aside uninterrupted time for us to discuss my research progress.	20	3.85	75
B_21	Read my work in a timely manner and in advance of meetings with me.	20	4.35	90
B_22	Engage in constructive discussions with me about my progress.	20	4.00	80
B_23	Regularly provide me with prompt, comprehensive and constructive feedback on submitted written work.	19	4.11	79
B_24	Are sources of new ideas for my research.	20	4.40	95
B_25	Assist with writing skills (e.g. expression of ideas, grammar, structure of thesis, etc.).	19	4.37	89

Expertise		N	Average	Percent Agreement
B_26	My research topic.	20	3.80	70
B_27	My research methodology.	19	4.16	74
B_28	The process of supervising research students.	20	4.15	70
B_29	Assisting me to consult other people for expertise in areas outside his/her area of expertise.	20	4.20	80

Professional Development		N	Average	Percent Agreement
B_30	Help me network with other researchers in my area.	20	4.20	85
B_31	Assist with publication of my research.	20	4.00	65
B_32	Encourage me to present my work at appropriate seminars and conferences.	20	3.85	65
B_33	Discuss issues of authorship with me.	20	3.75	65
B_34	Help with extra-research problems including employment and technical training.	20	4.10	80
B_35	Treat me as an adult learner and as a collaborative colleague.	20	3.60	55

Miscellaneous		N	Average	Percent Agreement
B_36	My supervisors give me sufficient notice when they take leave, go overseas, or will not otherwise be available.	20	3.55	55
B_37	My supervisors make appropriate arrangements when any one of them takes leave, goes overseas, or will not otherwise be available.	20	4.45	90
B_38	My supervisors have helped me make the necessary links between my previous study (undergraduate or postgraduate) and my research higher degree study.	20	3.95	70
B_39	My supervisors have made their expectations of me clear.	20	3.70	65
B_40	My supervisors distribute their time and energy equitably between postgraduate students.	20	3.80	60
B_41	My supervisors exploit me as an unpaid research assistant.*	20	4.00	75
B_42	I really only have one supervisor - the associates are not contributing.*	20	3.90	70
B_43	I understand the PhD examination process, including the option of taking an oral examination.	20	1.60	5

* Item has been reversed scored so that 1 = Strongly agree and 5 = Strongly disagree

Supervision Experience Evaluation Report

Item Summary



Overall Rating of Supervision	N	Average	Percent Agreement
B_44 The scholarly supervision that I am receiving.	20	2.40	25
B_45 The administrative assistnce that I am receiving from my supervisors.	20	2.50	20